



The  
CENTER for  
VICTIMS of  
TORTURE

Restoring  
**HOPE**  
Breakfast

## YOUR ROLE AS A TABLE CAPTAIN

### Invite Guests

Identify people in your social and professional networks who might be interested in the work of CVT.

Make personal invitations to your friends, family, colleagues, etc. (CVT will provide email invitations for you to personalize).

Receive a commitment from 10 or more guests to ensure your table will be full.

Register your guest list online or submit to Steven by Thursday, September 28.

### Before the Breakfast

Once your guests have committed to attending, confirm that they have registered online or that you have registered for them to ensure they will receive important email reminders from CVT as the day approaches.

Personally remind your guests the week of October 2 and on Wednesday, October 11, the day before the event.

CVT will send periodic reminders to your guests with updates on the breakfast program, parking information, and driving directions. Make sure you provide emails for all of your guests.

### The Big Day

Arrive at 7AM when registration begins. Greet and mingle with your guests, and enjoy some coffee.

Distribute pledge cards and envelopes to your guests when instructed to do so in the final minutes of the program. Set an example for your guests by filling out your own pledge card. Although guests will be asked to consider making a contribution, donations are optional and there is no gift minimum to attend.

### After the Breakfast

Call your guests on October 12 or 13 and thank them for attending. Ask them for their feedback and impressions and pass along to Steven.

### 2017 Restoring Hope Breakfast

Thursday, October 12, 2017

Registration & Networking | 7-8AM  
Program | 8-9AM

### The Depot Minneapolis

Depot Pavilion  
225 3rd Ave S  
Minneapolis, MN 55401

**Questions? Contact: Steven Hall, Donor Relations Officer**

*shall@cvt.org* or 612.436.4820 or visit: [www.cvt.org/breakfast](http://www.cvt.org/breakfast)

# YOUR QUESTIONS ANSWERED

## What should I say?

Consider using this sample script as a guide for inviting guests to your *Restoring Hope* Breakfast table:

*"I'm not sure if you know this, but I am a [board member/donor/staff member/volunteer/supporter] with the Center for Victims of Torture. Many people are unaware of the extraordinary work that is being done by CVT to help survivors of torture, war trauma, and other human rights abuses rebuild their lives here in Minnesota and internationally for more than 30 years.*

*I am a Table Captain this year for CVT's Restoring Hope Breakfast event on Thursday, October 12. I'd like you to join me at my table. This is a breakfast for people to come and learn more about the work of CVT, and yes, it is a fundraiser too. You will be asked to consider making a contribution, but there is no gift minimum to attend. It is an opportunity to join me and hear more about the important work being done by a local organization in our own community and around the world. I would be honored to have you at my table."*

## What if I have more than 10 people in my party?

Great! If you fill more than one table we will seat you in close proximity and assign a captain to assist with your duties at overflow tables.

## What if I cannot commit to filling an entire table?

We understand that not all captains will be able to fill their table and that you might have last minute cancellations. We will combine tables as needed, and you may co-captain a table with a colleague or friend.

## Can I still attend even if I can't commit to being a Table Captain

We invite everybody who is interested to attend the breakfast. All guests will be accommodated, and we will have tables for our guests without Table Captains.

## What about parking?

Free parking will be available at the Depot Minneapolis and a nearby overflow ramp. Details will be communicated to all registered guests as they become available.

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